



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
Maulana Azad College



8, RAFI AHMED KIDWAI ROAD, KOLKATA 700013, INDIA

Phone: 033 2249-3737/2226-7814 e-mail: maulanaazadcollegekolkata@gmail.com

Website: <https://maulanaazadcollegekolkata.ac.in>

Annual Report (Abridged Version) of SC/ST/OBC Cell of the College 2018-2023.

With the view of ensuring implementation of the affirmative policy of the Government of India/UGC and the orders issued by such authorities from time to time for the benefit of SC/STs and OBCs the College set up SC/ST/OBC Cell vide its Office Memo No 330B dated 06.07.2018. The composition of the Cell for the period 2018-2019 to 2022-2023 is tabulated below:

SC/ST/OBC Committee/Cell 2018-2023

Sl no	Name	Designation	Ph No.	Mail Id
1.	Dr. Subhasis Dutta	Principal, President: (Appellate authority)	9433563658	principal@maulanaazadcollegekolkata.ac.in
2.	Dr. Sanjay Chattopadhyay	Convenor	9830355085	sanjay.chattopadhyay@gmail.com
3.	Prof. Anima Saha	Teacher Member	9433911558	anima.saha@maulanaazadcollegekolkata.ac.in
4.	Prof S M Hasmi	Teacher Member	9903552491	hasmi.mac@gamil.com
5.	Dr. Mahua Patra	Teacher Member	9007917416	mahua.patra@maulanaazadcollegekolkata.ac.in
6.	Jamil Ahmed	Teacher Member	9331011539	jamilahmedmac@rediffmail.com
7.	Dr. Aditi Basu	Teacher Member	9830201735	aditi.basu@maulanaazadcollegekolkata.ac.in
8.	Mr. Ardhendu Bepari	Staff Member	9163615372	ardhendubepari@gmail.com
9.	Arpita Ghosh	Staff Member	8240197883	arpi.tutun124@gmail.com
10.	Tarique Ali Nayer	Staff Member	9681156552	nayyar.ta@gmail.com
11.	Md. Ansar Ali	Staff Member	7980939941	Ansarmd111@gmail.com



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Policy and Functions of the SC/ST/OBC Committee/Cell

- 1. Ensuring Compliance with Reservation Policies:** The committee is responsible for overseeing the implementation of the admission policies related to reservations for SC, ST, and OBC students. This involves verifying that the reserved seats are allocated correctly and that the process adheres to the established guidelines.
- 2. Facilitating Scholarship and Financial Assistance:** The committee ensures that students from reserved categories receive adequate support to access scholarships, both government-funded and those provided by the college. This includes assisting students in the application process and ensuring timely disbursement of funds.
- 3. Supervision of Remedial Classes for SC/ST/OBC students :** The committee monitors the efforts of various departments to provide remedial classes for students who require additional academic support. This is crucial for helping weaker students improve their performance and succeed in their studies.
- 4. Assessing Preferential Treatments:** The committee involves ensuring fairness and equity in the distribution of academic resources and opportunities.
- 5. Addressing Community (Reserved Category)-Related Grievances:** The committee is tasked with identifying and resolving any caste-related grievances among students and staff. This includes creating a safe and inclusive environment where concerns can be raised and addressed promptly and effectively.

Year-wise Activities of The Cell 2018-19

Meeting: On 16th August 2018, the committee convened to review the following key matters: compliance with reservation policies during admission, facilitation of scholarships and financial assistance, any omissions of remedial teaching if required , assessment of same preferential treatment in hostel admissions, and addressing community -related grievances

Minutes: The meeting concluded with the observations that the admission committee properly followed reservation policies, the scholarship committee effectively supported students financially, departments provided necessary remedial classes, the hostel committee prioritized reserved category students, and no community-related grievances were reported from students or staff.



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2019-20

Meeting: On 16th August 2019, the committee convened to review the following key matters: compliance with reservation policies during admission, facilitation of scholarships and financial assistance, any omissions of remedial teaching if required, assessment of same preferential treatment in hostel admissions, and addressing community-related grievances.

Minutes: The meeting concluded with the observations that the admission committee properly followed reservation policies, the scholarship committee effectively supported students financially, departments provided necessary remedial classes, the hostel committee prioritized reserved category students, and no community-related grievances were reported from students or staff.

2020-21

Meeting: On 13th August 2020, the committee convened online to review the following key matters: compliance with reservation policies during admission, facilitation of scholarships and financial assistance, any omissions of remedial teaching if required, assessment of same preferential treatment in hostel admissions, and addressing community-related grievances.

Minutes: The meeting concluded with the observations that the admission committee properly followed reservation policies, the scholarship committee effectively supported students financially, departments provided necessary remedial classes, the hostel committee prioritized reserved category students, and no community-related grievances were reported from students or staff.

2021-22

Meeting: On 19th August 2021, the committee convened online to review the following key matters: compliance with reservation policies during admission, facilitation of scholarships and financial assistance, any omissions of remedial teaching if required, assessment of same preferential treatment in hostel admissions, and addressing community-related grievances.

Minutes: The meeting concluded with the observations that the admission committee properly followed reservation policies, the scholarship committee effectively supported students financially, departments provided necessary remedial classes, the hostel committee prioritized reserved category students, and no community-related grievances were reported from students or staff.



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2022-23

Meeting: On 25th August 2022, the committee convened to review the following key matters: compliance with reservation policies during admission, facilitation of scholarships and financial assistance, any omissions of remedial teaching if required, assessment of same preferential treatment in hostel admissions, and addressing community related grievances.

Minutes: The meeting concluded with the observations that the admission committee properly followed reservation policies, the scholarship committee effectively supported students financially, departments provided necessary remedial classes, the hostel committee prioritized reserved category students, and no community-related grievances were reported from students or staff.

Meeting: On 2nd March 2023, the committee convened to review the following key matters: formation of new committee for the next academic year as the tenure of the existing committee will end in June 2023.

Minutes: The members unanimously decided to reconstruct the same committee for maintaining uninterrupted vigilance on the various matters concerning the students, teachers and office staff belonging to the SC/ST/OBC community. We will request the Principal to form a new committee for the academic year 2023-2028.

The Cell is heavily involved in overseeing the execution of Government-sponsored welfare programs for the students who identify themselves as SC/ST/OBC. Every year, the cell convenes to evaluate the benefits that students receive in accordance with government policies. Beginning with admission, accommodation in hostels, scholarships and free-ships, the cell is essential to preserving equity. This contributes to the academic progression as well as overall well being of the students. The cell also monitors that students and staff of the college belonging to the community face no discrimination in the campus.



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A new committee was set up SC/ST/OBC Cell vide its Office Order No. 26A dated 24.07.2023. The composition of the Cell for the period 2023-2024 to 2027-2028 is tabulated below.

SC/ST/OBC Committee/Cell 2023-2028

Sl no	Name	Designation	Ph No.	Mail Id
1.	Dr. Subhasis Dutta	Principal, President: (Appellate authority)	9433563658	principal@maulanaazadcollegekolkata.ac.in
2.	Dr. Sanjay Chattopadhyay	Convenor	9830355085	sanjay.chattopadhyay@gmail.com
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5.	Dr. Mahua Patra	Teacher Member	9007917416	mahua.patra@maulanaazadcollegekolkata.ac.in
6.	Dr. Sucheta Singha Roy	Teacher Member	9433231880	sucheta.singha@maulanaazadcollegekolkata.ac.in
7.	Jamil Ahmed	Teacher Member	9331011539	jamilahmedmac@rediffmail.com
8.	Dr. Aditi Basu	Teacher Member	9830201735	aditi.basu@maulanaazadcollegekolkata.ac.in
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